



EXCERPT FROM DRAFT ARB ACTION MEMO / MINUTES

Date: January 20, 2026

Time: 1:00 PM

Meeting Room: Lane Auditorium

Members:

Chris Henningsen, Chair: Absent; Frank Hancock, Vice-Chair: Present

Frank Stoner: Present; Taro Matsuno: Present; Dade Van Der Werf: Present

WORK SESSION:

a. Solar Ordinance – Rooftop Solar Criteria for a New Category of Countywide Certificate of Appropriateness

Proposal: To establish design criteria for rooftop solar installations in the Entrance Corridor Overlay District to be used by staff in the review of Countywide Certificate of Appropriateness applications.

Staff Contact: Margaret Maliszewski

Ms. Maliszewski reviewed the proposed criteria in a Power Point presentation. ARB members commented and recommended changes to various criteria, as follows:

1. Add “orderly and coordinated appearance” to pitched #1.
2. Don’t add “greatest extent possible” to pitched #1.
3. Don’t include “multiple roofs” in pitched #1.
4. Is the 6” clearance in pitched #6 sufficient to be workable with current and future technologies?
5. Don’t include “whenever possible” in pitched #7.
6. Add a criterion for pitched roofs stating that frames must not extend beyond the panels.
7. Add “if not visible from the EC” for flat #1.
8. The panel arrangement may not need to adhere to the roof shape if it is otherwise organized. Adding “coordinated and orderly appearance that is consistent with the architecture” might be an option.
9. How do panels over parking spaces fit into this?
10. What about solar shingles?
11. Arrays that are not visible or that comply with prescriptive guidelines of how they relate to the roof plane are the ones that should be eligible for countywide certificates. Once the array becomes more open it is more difficult to see as a countywide.
12. “Existing” should be deleted from Goal #2.

Action: The ARB commented on the draft criteria and asked for revisions to be reviewed at the next meeting.